

Downing Middle School PTA Deposit Form

Date received by treasurer: _____

Received from: _____

Total amount of deposit: _____

Persons counting deposit: _____

Cash Count Summary

Currency	Count	Amount
100		
50		
20		
10		
5		
1		
Coins		
Total Cash:		

Check Summary

Name	Ck #	Amount
Total Checks:		

Direct Deposit

Depositor	Amount	
Total Direct Deposit:		

Budget Allocation

Total Cash: _____

Total Checks: _____

Total Transfer: _____

TOTAL DEPOSIT:

Budget Line Item	Amount
Total:	

For Treasurer's use only

Received by: _____ Date: _____

Date deposited: _____ MoneyMinder